



NEW HAVEN PUBLIC SCHOOLS

Connecticut

**Food Service Task Force Committee
Regular Meeting Minutes
Wednesday, November 8, 2023
Meeting held via Zoom**

I. Call to Order: The meeting was called to order at 5:00PM by Dr. Orlando Yarborough, III.

Attendees: Dr. Orlando Yarborough, III, (Chair), Mr. Matt Wilcox (Vice-Chair),
Dr. Michael Finley, Mr. Baron Young, Mr. Mike Degen, Ms. Susan Harris,
Ms. Maria Karas

**II. Introductions
and
Announcements:** There were no introductions nor announcements.

**III. Food Service
Update:** Preparations continue for the state review taking place the week of
December 11th-15th. The Food Service Division continues to focus on the
importance of compliance with the Healthy Food Certification, ensuring the
Fresh Food and Vegetable Program is successful, and building team morale
throughout the staff. Employee applications has transitioned to online
thorough Human Resources in hopes of gaining more qualified applicants.

**IV. Food Allergy
Plan Review:** This review is ongoing and will remain on the agenda for the next meeting.

**VII. Update on
Plan for
Expanding
Access to
Locally-
Grown Healthy,
Sustainable
Food,
Decreasing
Packaging
Waste,
and Increasing
Opportunities
For Food
Donation, Food Rescue,
and Composting** In the absence of Mr. Lamb, this agenda item will remain on the agenda for
the next meeting.



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**IV. Updates from
Food Gap
Subgroup:**

Ms. Harris announced that four sites will be used for food distribution during the December School Recess. Information will be distributed to families via New Haven Public Schools automated calls, signs, and flyers. Distribution will be at the following sites on December 27, 2023 from 3:00PM-5:00PM:

- Truman School, 114 Truman Street
- Lincoln Bassett School, 21 Butler Street
- The Shack (West Hills Community Center), 333 Valley Street
- John Martinez School, 100 James Street

A discussion ensued brainstorming the following:

- a. Exploring additional methods of getting information to parents about food distributions
 - b. Data collection via surveys and questionnaires
 - c. Better ways to identify and support families who need food
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**IX: Other
Business:**

None

NEXT MEETING:

The next meeting is scheduled for Wednesday, December 13, 2023. Agenda items are due to Chair (Dr. Orlando Yarborough, III) and Vice-Chair (Matt Wilcox) by 10:00 a.m. on Wednesday, December 6, 2023.

Adjournment:

On the Motion by Dr. Orlando Yarborough, III to adjourn at 5:33PM.

Respectfully Submitted,

Cheryl Myers

Cheryl Myers
Central Kitchen
Administrative Assistant